

St. John's Episcopal Preschool  
3240 O Street NW  
Washington, DC 20007  
Ph: 202-338-2574 Fax: 202-338-2579

## ADMISSIONS INFORMATION

School Year 2010-2011

### HOW TO APPLY

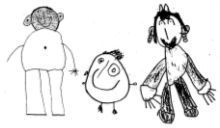
- Children are eligible for admission who will be 2½ years old by September 30, 2010. We always welcome families to inquire and visit but cannot accept applications for children who will not meet the minimum age requirement.
- Parents must register for and attend a **Parent Tour and Information Session**. These sessions, include a self-guided tour of the school and classrooms, followed by a roundtable presentation of our philosophy with the Head of School and parents. Sessions run from 8:45am to 11:00am.
- Families may receive an Admissions Application after the Parent Information Session.
- Children attend **Play Dates** in small groups. The purpose of the play date is to provide a setting in which children and parents play while teachers observe the children's interaction and development in order to make appropriate class placements. The Play Date also gives us the opportunity to meet parents again.

### APPLICATION CALENDAR

- |                          |                      |  |
|--------------------------|----------------------|--|
| ▪ <b>October 1</b>       | <b>9:30 am</b>       | Admissions In to St John's Preschool Coffee for siblings and Parish members.           |
| • <b>October 20, 22</b>  | <b>8:45-10:30 am</b> | Parent Tour and Information Sessions   |
| ▪ <b>October 30</b>      |                      | Application Deadline for Sibling/Parish member applications                            |
| ▪ <b>November 10, 11</b> | <b>8:45-10:30 am</b> | Parent Tour and Information Sessions   |
| ▪ <b>December 2, 3</b>   | <b>8:45-10:30 am</b> | Parent Tour and Information Sessions   |
| ▪ <b>December 12</b>     |                      | Play Dates for siblings/parish members<br>Parents will be notified of time and process |
| • <b>January 14</b>      | <b>8:45-10:30 am</b> | Parent Tour and Information Sessions   |
| ▪ <b>January 29</b>      |                      | Application Deadline for Prospective Families  |
| ▪ <b>February 12</b>     |                      | Play Dates for new-to-school applicants,<br>Schedule TBD                               |
| ▪ <b>February 22</b>     |                      | Admissions decisions mailed to Sibling and Parish Families                             |
| ▪ <b>March 13</b>        |                      | Admissions decisions mailed to new-to-school applicants.                               |

### ADMISSIONS PHILOSOPHY

The goal of St. John's admissions process is to create a school community of children and families who will work together harmoniously and who reflect the diversity of our larger metropolitan community. Our priorities are to include siblings of both current and past students, children of active parish members, children of faculty and board members, and children from families new to the St. John's community. We also work to balance class composition in terms of gender and temperament of children. Special consideration is given to siblings of current students and parish members, but due to the limitations of our small size, we cannot guarantee admissions to all children from any one of the priority groups.



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## CLASSES

### Organization

- **Brown Room** 15 children age 2 ½ to 3
- **Rainey Room** 15 children age 3 to 3y 9m
- **Tucker Room** 15 children older 3's thru 5

All classes have co-teaching teams of two teachers, with the additional resources of a Studio Consultant and Auxiliary Programs Teacher.

### Schedules

- **Brown Room** 9:00-12 noon 4 day – Mon/Tues/Thurs/Fri  
3 day—Monday-Wednesday  
3 day – Wednesday-Friday
- **Rainey Room** 9:00-12:30 5 day—Monday-Friday
- **Tucker Room** 9:00-12:30 5 day—Monday-Friday

## AUXILIARY PROGRAMS

### Early Bird 8:00-9:00am

**Monday-Friday**

Under the direction of St. John's faculty, this program offers an early arrival option. The children participate in a mixed-age group experience for activity during this period before school begins.

### Kids' Workshop 12:30-3:00

**Monday-Friday**

Under the direction of St. John's faculty, this program offers an extension of our core morning program for a small group experience in a "home-like" atmosphere with play in nature and the arts. Participants bring lunch from home, enjoy outdoor classroom and studio time as well as optional rest time.

### Summer Program

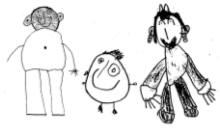
**Information available, January 2010**

A 6-week Summer Program organized for children age 2 ½ - 9 and taught by our faculty and associates. The Summer Program is connected with to our school year philosophy with the joy and whimsy of summer.

## TUITION AND FINANCIAL ASSISTANCE

The Schedule of Tuition and Fees is available in March for the coming school year. Upon acceptance in the spring, a nonrefundable enrollment deposit is required to secure a place in the school. Enrollment contracts require a commitment for the entire school year, and tuition is payable in three installments: April, July, and January. Need-based financial assistance is available for families to defray a portion of tuition costs. Please call the school for information.

St. John's Preschool accepts qualified children regardless of gender, racial, religious, national, socioeconomic, or cultural background.



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## **2010-2011 Admissions **IN** Calendar**

### **October**

- 1 Admission In to St. John's Preschool Coffee for Siblings and Parish Members, 9:30am**
- 20 Prospective Parent Tour and Information Session, 8:45-10:30am**
- 22 Prospective Parent Tour and Information Session, 8:45-10:30am**  
**Application Period for Prospective Students 10/20/09 - 01/31/10**
- 30 Application Deadline for Parish/Sibling Children**

### **November**

- TBA Tuition Assistance Forms Available**
- 10 Prospective Parent Tour and Information Session, 8:45-10:30am**
- 11 Prospective Parent Tour and Information Session, 8:45-10:30am**

### **December**

- 2 Prospective Parent Tour and Information Session, 8:45-10:30am**
- 3 Prospective Parent Tour and Information Session, 8:45-10:30am**
- 12 Play Date visits for Siblings/Parish Members, Schedule TBD**

### **January**

- 14 Prospective Parent Tour and Information Session, 8:45-10:30am**
- 29 Application Deadline for Prospective Families**

### **February**

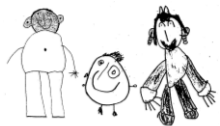
- 1 Re-enrollment Forms Mailed to Current Families**
- 9 Deadline to Mail Tuition Assistance Forms to Princeton**
- 12 Prospective Family Play Date Visits, Schedule TBD**
- 12 Re-enrollment Forms Due from Current Families**
- 22 Parish/Sibling Family Notifications Mailed**

### **March**

- 1 Parish/Sibling Family Responses Due**
- 5 Prospective Family Notifications Mailed**
- 19 Tuition Assistance Award Notifications Mailed**
- 22 Admissions Responses due**

### **April**

- 5 Nonrefundable Tuition Deposit (25%) and Contract Due from ALL 2010-11 Families**



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## FAST FACTS

School Founded: 1997  
Head of School: Marley Joyce

Daily Capacity: 45 Children

<u>CLASS</u>	<u>SCHEDULE</u>	<u>ENROLLMENT</u>	<u>AGE</u>
Brown Room	3-3-4	15 Children	at least 2-1/2 by 9/30/10
Rainey Room	5	15 Children	3.0-3.11 years
Tucker Room	5	15 Children	3.9 and older

Hours: Brown Room– 9-12 pm; Rainey Room and Tucker Room– 9-12:30 pm

Early Birds: Mixed age – 8:00-9:00 am

Kids' Workshop: Rainey and Tucker Room children only, 12:30-3:00 pm

Staff:

- Each Classroom has 2 co-teachers
- Full-time Early Birds and Kids' Workshop Teacher who provides classroom support during Core Morning Program
- Studio Consultant, 11 hours/week
- Early Childhood Educator Series Coordinator (ECES), Part-time
- Office Administrator
- Business Manager
- Head of School
- Parent Teacher Council – meets monthly with parents and teachers to foster connections between families, staff, and the Preschool's philosophy.